

HILLSIDE MEMORIAL CEMETERY
COMMITTEE MEETING

June 7, 2010

10-12 Noon

MEETING AGENDA

Old Business: Review of Fall Minutes
Corrections
Comments and Additions
Approval

New Business: Report on Cemetery Activities

Bruce Meldrim, Commissioner of the Cemetery

Report: Mayor Murphy

Report: Trustee Stevens

Computer Progress

Cemetery Map for Location and General Public Information

Moving and/or Transporting to different cemetery locations

Comments from the Committee Members

Possible Fall Meeting Dates: October 25, 2010
November 8 or 15, 2010

June 7, 2010

See text for discussion about the following:

Hillside Cemetery Committee recommendations.

Plastic burial vaults for full burial will not be allowed in the cemetery (Board has approved).

Plastic urns will be allowed for Cremains (Ashes after cremation).

The Tree Program will continue.

Special cemetery requests should be submitted in writing by the person or family making the request (Sample copy enclosed, not approved by Committee).

The Commissioner of the Cemetery is responsible for accuracy in grave placement. A signature should be required from the family or responsible person of the deceased after grave placement has been determined. This will signify agreement between the Cemetery Commissioner and the family of the deceased. This discussion about placement is always done and now this will confirm that decision.

Location of the sections of the cemetery will be on a map placed on the entrance signs for public information.

The name of the cemetery entrance road off Route #49, will be changed from Cemetery Drive to Memorial Drive.

Raise the price of Cemetery Lots from \$375.00 per lot to \$400.00 per lot. Price effective as soon as it is approved by the Board.

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Members present: Kay Buschle, Penny Faulter, Bruce Meldrim (Cemetery Commissioner), Linda Murphy, Millard Murphy (Village Mayor), Michael Ours, Clara Sauter, Heather Stevens (Village Trustee), Jaime Worden (Traub Funeral Home)

Absent: Ernest Ladd (Watson Funeral Home)

Review of December 8, 2009 Minutes, no additions or comments. Minutes approved.

Bruce Meldrim Report: There have been 11 Full Burials, 2 Cremains, 1 Infant. Pettingill grave space: The burial name was clarified by the Town of Hastings records which lists all burials in the Town. A letter was written to Mr. Pettingill, explaining the correct spelling and that our written records were assumed to be accurate.

A car hit a stone and damaged it. The family's insurance paid for the repair and O'Connor Memorial completed the repair. Family requested a fence be put in front of the stone on the road-side. Committee recommended shrubs placed there.

There was discussion about a request to move Sophie Goettel's remains to the plot next to her husband. This would place two grave sites together on the five-grave lot. There would be a charge for this and we would need proof that the daughter, who has made the request, is the only living survivor of this family. She is considering it and has not contacted Bruce about it. Discussion concluded that we should have requests for changes in the cemetery, in writing from those making the requests, so we would have clarity about each situation. Legal issues could arise if we do not obtain proper family approval of any change requested. See the sample request form attached. The Committee would need to approve the form.

The Committee approved the raise in the grave lot price from \$375.00 to \$400.00. Now, the lot cost and grave opening cost is each \$400.00. Discussion about identification of grave sites centered around what may be listed on the stone and what the family discusses with Bruce at the time of death. In order to avoid confusion, it was recommended that Bruce and the family member list the grave site and sign a statement which identifies where the burial will occur. Bruce will work on that document. There would be a need to allow thirty (30) days for the signatures to occur if the family was out of town.

Heather Stevens Report: Cemetery tree program is going well with many new trees in place dedicated by families of the deceased. Five (5) new trees are on Memorial Drive dedicated to Bill Avery, The Porter-Root Family, The Scouts, Penny Faulter for Ken Faulter, Jean Breed for Clifford Breed. The tree program for dedications will continue for \$250.00 per tree with plaque. Kinds of trees to be planted is explored by Heather to assure that they are low growing trees.

The computer listings continue and there is good communication with the company. Heather is developing a plot identification program, so that the Scouts can assist with this project which is going to take some time to accomplish.

There was an inquiry from the American Legion and Penny brought it to the Committee, because the Legion had to place a flag on a grave in Section #32. Bruce had a map of the cemetery sections and it was decided that the map should be placed on the back of the entrance signs.

Millard Murphy Report: There is \$104,263.24 in the endowment (Perpetual Care Fund). The yearly interest on this fund may be used, but the principal must remain the same. Interest rates are very low and the Village is looking for a Fund with higher rates. The metal fencing along the Route #49 entrance will be taken down and another wooden fence erected. Pictures were circulated of Memorial Gardens in other cemeteries.

Name change for Cemetery Drive to Memorial Drive. Cemetery Drive was used in the GPS commands, as a permanent road and that has caused problems for drivers in the winter. Memorial Drive will not be listed for GPS use.

Reminder that the Village limits extend beyond the American Legion.

Respectively Submitted,

Kay Buschle

SPECIAL REQUEST FORM

To

HILLSIDE MEMORIAL CEMETERY COMMITTEE

And

THE CENTRAL SQUARE VILLAGE BOARD

Date _____

Name _____

Address _____

Phone Number _____

Directions: State reason and/or circumstances for request. Submit measurements or pictures as necessary. Be sure to include the names of the people and describe names on the cemetery stone or marker identification. (Use back of page if necessary)

Name _____

Relationship to Deceased _____