

VILLAGE OF CENTRAL SQUARE

3125 East Avenue

Central Square, New York 13036

Planning Board

May 19, 2011

The Village of Central Square Planning Board met at Village Hall on May 19, 2011. Members present were Chairperson Stephen Williams, Burt Alm, Barbra Davis, Maryellen Commisso and JudyAnn Trombley, Secretary. Mayor Murphy was also present.

CALL TO ORDER:

The meeting was called to order by Chairperson Stephen Williams, at 7:00PM followed by the Pledge of Allegiance.

APPROVAL OF MINUTES:

Chairperson Stephen Williams made a motion to approve the minutes of the Public Hearing on April 21, 2011. The motion was seconded by Barbra Davis, the Board was polled and the motion passed unanimously.

Chairperson Stephen Williams made a motion to approve the minutes of the April 21, 2011 Planning Board Meeting. The motion was seconded by Maryellen Commisso, the Board was polled and the motion passed unanimously.

OLD BUSINESS:

With one revision noted in last month's minutes, Chairperson Williams moved to approve this revision to proposed ordinance named Wind Energy Conversion Systems and Energy Conservation Devices (Draft Two), as stated and printed. The motion was seconded by Barbra Davis, the Board was polled and the motion passed unanimously.

Discussion regarding "carports/portable garages" was short and resulted in Chairperson Stephen Williams offering to bring a preliminary draft to the next meeting to be reviewed and discussed by the Planning Board. Burt Alm previously compiled information regarding this preliminary draft and offered comment that it was his understanding that in one specific locality a "carport/portable garage" on rented or leased property was on the approval of the property owner along with the owner's suggestion to inquire with the Village with regard to a permit.

NEW BUSINESS:

Each Board Member reviewed letters regarding Clara K. Sauter's inquiry at last month's meeting. The attached letters were specifically from the Planning Board to Mark Bombardo, Code Enforcement Officer, requesting his interpretation of the

requirements, if any, for 'green space' and for run-off water with regard to her property. A letter to Clara K. Sauter from Mark Bombardo in answer to her questions, which was completed well within the thirty (30) day response time frame requested.

Chairperson Stephen Williams shared written communication sent to him from FEMA regarding Oswego County Flood Mapping Open House; FEMA Map Modernization Program. The letter and flyer (copied for each Board Member) shared information on a series of community coordinated meetings and in addition to those meetings, two public open house meetings with one specifically to be held on May 26, 2011, at the Central Square Middle School Gymnasium from 4pm to 8pm. This open house will give property owners an opportunity to review the flood maps and ask questions. It was suggested that the meeting information be posted on the Village message sign.

Barbra Davis brought out that there is a need for clarification with regard to "Political Signs" specific to Municipal Code Chapter 198-2 Signs and Chapter 250-18 Zoning. A discussion continued with the reading and comparison of the Chapters above. Specific findings follow:

Chapter 250-18 Signs, F. Specific sign restrictions, (1) Political signs, (c) *Political signs shall not be erected or maintained **prior to six (6) weeks** before the election to which said sign pertains.* Dated 02-15-2007

Chapter 198-2, Time limits; obstruction of traffic prohibited, A. *Political signs may not be affixed or maintained **prior to eight (8) weeks** before the election.* Dated 07-10-2002

Chapter 250-18 Signs, F. Specific sign restrictions, (1) Political sign, (d) *Political signs shall be removed **within sixteen (16) days** after the election to which said sign pertains.* Dated 02-5-2007

Chapter 198-2, Time limits; obstruction or traffic prohibited, C. *All signs shall be removed **within forty-eight (48) hours** after the election or the event has terminated.* Dated 07-10-2002

Chairperson Steve Williams requested a letter be drafted from the Planning Board to the Village Board of Trustees and Mark Bombardo, Code Enforcement Officer in request of clarification as to which has the correct terminology and direction as to proper procedure for changing the language with each being consistent with the other as a result. Chairperson Stephen Williams stated that as a Planning Board, Chapter 250-18 will be used as a guiding principal due to the more recent date, until receipt of direction from the Village Board of Trustees and Mark Bombardo.

Mayor Murphy brought out the importance of updating the Central Square Village 2008 Comprehensive Plan. Although it had been updated from the 1998 copy, the 2008 version is in need of a thorough review to bring it up to the innovations and ideas that now and will in the future set the standard of the community. Mayor Murphy suggested having a committee made up of several Boards or individuals from each, or a combination of community and Board members. Chairperson Stephen Williams declared that the Planning Board lead the Comprehensive Plan Review Committee and dedicate time during each meeting towards working towards a September completion time frame. It was further discussed to allow open public comment and suggestions, as well as participation in the review process.

Publicity was the next topic in regard to the Comprehensive Plan. It was suggested to have a representative from the Citizen and Syracuse newspaper interview at the June Planning Board meeting for an article and include it on the Village website, as well. Maryellen Commisso will speak with June Kraus with the Citizen newspaper and Barbra Davis will speak with a representative from the Syracuse newspaper, possibly the Neighbors section. It was thought that this method may generate more interest than just a press release sent in to the paper. It was agreed the Village sign should be used to generate interest in attending meetings to be part of the review process. The suggested message, "Help Us Shape the Future of Central Square" "Public Welcome" along with the day and time should be in place for four (4) days prior to the next Planning Board Meeting, as well as the July and August meetings.

The Board was encouraged to seek interested residents to sit on this committee. Maryellen Commisso suggested involving community youth, some of whom may be involved in student government within the school setting. She will speak with Deb O'Mara for ideas and any interested youth who may want to participate. It was suggested that the Planning Board present the idea of a Comprehensive Plan Review Committee personally at school to generate interest on a personal note. A PowerPoint presentation was another option.

Copies of the 2008 Comprehensive Plan should be available for the next meeting and a courtesy note be sent to the members of the Village Board and Zoning Board of Appeals to welcome their participation with this review committee.

With no further business, the next Planning Board meeting/workshop was announced by Chairperson Williams as June 16, 2011 at 7:00PM. Chairperson Williams moved to adjourn the meeting/workshop at 8:37PM. The motion was seconded by Maryellen Commisso, the Board polled and the motion passed unanimously.

Respectfully Submitted,

JudyAnn Trombley
Planning Board Secretary